

LASSEN CHILDREN AND FAMILIES COMMISSION
MINUTES OF COMMISSION MEETING
Tuesday, August 28, 2001

Members Present: Patsy Jiminez, Jan Irvin, Cheryl Smith, Yvonne O'Neill, Bobby Malone
Members Absent: Jim Chapman, Betsy Elam, Dave Jones, Karol Merten
Staff to the Commission: Laura Roberts
Visitors Present: Stephanie Riddle, Michelle Baxter

1. **Call to Order:** The meeting was called to order by Chairperson, Cheryl Smith at 1:30 p.m. at the Barry Creek Meeting Center, 1345 Paul Bunyan Road, Susanville, California.
2. **Introductions:** All members of the Commission and visitors introduced themselves.
3. **Approval of Minutes:** The minutes of the previous meeting were not presented but will be at the September 6th meeting.
4. **Fiscal Report:** No fiscal report was presented as this is a special meeting to work on Grant processes and the CARES Initiative. The fiscal report will be presented at the September 6th meeting.
5. **Child Care Provider Retention Pilot Project:** The Child Care Provider Retention Pilot Project application was presented and reviewed. Jan moved that the application be accepted as presented. Yvonne seconded the motion, and it was passed unanimously. The application will be submitted by September 5, 2001.
6. Commissioner Irvin had to leave the meeting and there was no longer a quorum. Further work by the commission was discussion only. All decisions were agendized for the September 6th meeting.
7. **Second Round of Funding for Full Grants, RFA Process and Timelines:** The draft RFA for both Planning Grants and Direct Service Grants was presented. Extensive discussion ensued over the draft documents. It was suggested that the Planning RFA be completely thrown out and a much easier process be developed. It was also suggested that an additional allocation of \$100,000 be proposed to the Commission and that this additional allocation be utilized to offer four \$25,000 planning grants. Commissioners wanted to leave the full \$300,000 available for direct service grants and they also wanted to have the direct services grants be able to fund multi-year projects. Laura stated that she would prepare a simplified planning grant process for consideration at the September 6th meeting.
8. **Set Next Meeting Date, Time, and Tentative Agenda:** The next meeting of the Commission is scheduled to be held on September 6th, 2001, at 1:30 p.m. in the Barry Creek Meeting Center at 1345 Paul Bunyan Road, Suite B, Susanville, California.
12. **Adjournment:** The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Laura J. Roberts
Executive Director